



## Delegation Meeting Minutes February 11, 2014 at 5:00 PM

Chair Worsman called the Belknap County Delegation meeting to order at 5:10 PM on the above date at 34 County Drive, Laconia, NH and recited the pledge of allegiance.

In Attendance: Representatives Burchell, Luther, Cormier, DiMartino, Greemore, Gulick, Fields, Huot, Raymond, Tilton, Worsman, Fink, Vadney, Sylvia, Comtois, Flanders and Holmes.

Absent: Representative Arsenault.

Also present: Commissioners Thomas, Philpot and Nedeau, County Administrator Debra Shackett and Finance Director Glen Waring.

Administrator Shackett provided new copies of the budget that incorporated all of last night's actions. Chair Worsman announced that the Delegation would go through the budget department by department.

**County Convention:** Accepted.

**County Attorney:** Accepted.

**Administration:** M/Worsman, S/Tilton to reduce 53200 to \$10,000. Administrator Shackett said legal items were charged to contingency and that the county has spent more than \$10,000 in 2012 and 2013 and there is no reason to think it will spend less in 2014. Rep. Tilton feels \$10,000 is appropriate. Rep. Luther was on this subcommittee and that the committee agreed on \$30K. Rep. Raymond stated the Delegation has already spent \$6,500 on a potential lawsuit by the Delegation. (Commissioners have not received anything from the Delegations lawyer on moving forward with this lawsuit). The expense of \$6,500 is a result of the Tardif/Gammon lawsuit). Roll call vote: 10 – Y (Burchell, Comtois, Cormier, Fink, Greemore, Holmes, Sylvia, Tilton, Vadney, Worsman) 7 – N (DiMartino, Fields, Flanders, Gulick, Huot, Luther and Raymond). **Motion passes.** M/Worsman, S/Cormier for Admin that line 51100 be \$190,678 (HR Director-\$67,645, County Administrator \$78,049 and Admin Assistant \$44,984). Roll call vote: 10 – Y (Burchell, Comtois, Cormier, Fink, Greemore, Holmes, Sylvia, Tilton, Vadney, Worsman) 7 – N (DiMartino, Fields, Flanders, Gulick, Huot, Luther and Raymond). **Motion passes.** M/Greemore, S/Sylvia to reduce 53412 to \$3500 and reduce 56110 to \$2000. Roll call vote: 10 – Y (Burchell, Comtois, Cormier, Fink, Greemore, Holmes, Sylvia, Tilton, Vadney, Worsman) 7 – N (DiMartino, Fields, Flanders, Gulick, Huot, Luther and Raymond). **Motion passes.** Administrator Shackett stated for the record that this is the second year in a row that out

of 260 employees, her salary was the only one singled out and reduced by \$20,000. Rep Worsman clarified, for the record this delegation cannot dictate who gets paid nor at what salary level. We are limited to the amount appropriated for a purpose.

**IT budget:** M/Greemore, S/Sylvia to reduce 53420 to \$58,800. Roll call vote: 10 – Y (Burchell, Comtois, Cormier, Fink, Greemore, Holmes, Sylvia, Tilton, Vadney, Worsman) 7 – N (DiMartino, Fields, Flanders, Gulick, Huot, Luther and Raymond). **Motion passes.**

**Finance budget:** Full time wages as follows: Finance Director \$84,048, Assistant Finance Officer \$60,237 and Bookkeeper \$43,118. Total appropriation of \$117,800. Accepted.

**Deeds:** Accepted.

**Maintenance:** Accepted. Rep. Sylvia stated that funding was increased in order to fix the locks at the Jail.

**Sheriff Dept.:** Accepted. Rep. Raymond noted that they didn't vote on the 4 changes in wages and salaries in their subcommittee meeting.

**Dept. of Corrections:** Superintendent Ward reviewed his handout memo regarding three different scenarios with 2014 budget adjustments for additional full-time Corrections Officers. (Attached) Rep. Huot asked who uses the bracelets. Sentenced, pretrial if staff and space available. Rep. Cormier asked for scenario #2, how much would a full time position cost. Rep. Worsman said that the average cost per CO was \$76,000 on her spreadsheet including salary, health, etc. (The numbers in the subcommittee column of this most current budget, includes the 3 CO's) Rep. DiMartino said without offering benefits it would be difficult to hire quality people. Rep. Tilton referred to the handout on health insurance and the costs. Rep. Huot reminded all that there are contractual obligations that are written into the contract and these positions are union positions and that the Unions will sue if benefits are not paid. The costs of lawsuits would be far more than the cost of funding the necessary appropriations for the contracts. Rep. Worsman said the delegation has the huge responsibility of keeping the bottom line down. Commissioners Philpot stated the county currently is trying to negotiate contracts to come to an agreement. Rep. Worsman wants the Superintendents scenarios incorporated into the corrections budget with no benefits. Rep. Greemore wants the bottom-line effect on the budget for next Tuesdays 2/18/14 meeting. M/Gulick, S/DiMartino to eliminate the shaded parts of the sub committees budget (restore to the Commissioners recommended budget) plus add the 3 positions asked for (1CCO and 2 CO) along with the cost of all benefits associated with them. Roll call vote: 7 – Y (DiMartino, Fields, Flanders, Gulick, Huot, Luther and Raymond). 10 - N (Burchell, Comtois, Cormier, Fink, Greemore, Holmes, Sylvia, Tilton, Vadney, Worsman). **Motion fails.** M/Tilton, S/Sylvia for the working delegations budget, take the 2014 subcommittee column and add the increases and decreases for scenario #3 (from the Superintendents memo) incorporating those changes into the budget. Roll call vote: 14 – Y (Burchell, Comtois, Cormier, Fields, Fink, Flanders, Greemore, Holmes, Huot, Luther, Sylvia, Tilton, Vadney, Worsman) 3 – N (DiMartino, Gulick, Raymond). **Motion passes.**

**Restorative Justice (Services):** Accepted.

**Health and Human Services:** Accepted.

**Outside agencies:** Accepted.

**Nursing Home Administration:** Rep. Worsman highlighted her changes. Line 53420 to be reduced to \$25,500. Line 53435 was discussed for a possible increase of \$15K for Electronic Medical Records. Rep. DiMartino said it was discussed but never voted. Administrator Shackett stated that the County is not ready for EMR. All concur with going back to the \$5090. Line 53300 to be funded at \$109,275. So only two changes in this budget. M/Worsman, S/ Greemore to accept the two budget changes of Line 53420 to \$25,500 and line 53300 to \$109,275. Roll call vote: 10 – Y (Burchell, Cormier, Flanders, Greemore, Holmes, Luther, Sylvia, Tilton, Vadney, and Worsman). 5 – N (DiMartino, Fields, Gulick, Huot, Raymond) **Motion passes.**

**Nursing Home Maintenance:** M/Worsman, S/Sylvia to reduce line 54110 to \$120,000. Roll call vote: 13 – Y, (Burchell, Comtois, Cormier, Fields, Fink, Flanders, Greemore, Holmes, Luther, Sylvia, Tilton, Vadney, Worsman) 4 –N (DiMartino, Gulick, Huot, Raymond). **Motion passes.**

**Nursing Home Rehabilitation:** Accepted.

**Nursing Home Dietary:** Accepted.

**Nursing Home Nursing Department:** M/Gulick, S/DiMartino to adopt the 2014 Commissioners recommended budget for the nursing department. (\$5,857,492.) Roll call vote: 7 – Y (DiMartino, Fields, Flanders, Gulick, Huot, Luther, Raymond). 10 – N (Burchell, Comtois, Cormier, Fink, Greemore, Holmes, Sylvia, Tilton, Vadney, Worsman). **Motion fails.**

**Nursing Home laundry:** Accepted.

**Nursing Home Housekeeping:** Accepted.

**Nursing Home Physicians:** Accepted.

**Nursing Home Special services:** Accepted.

**Nursing Home Activities:** Accepted.

**Nursing home Hairdressing:** Accepted.

Administrator Shackett stated that the contractual obligations in the budget will be underfunded by \$500,000 based on these changes.

**Capital projects:** M/Fields, S/Huot to approve the capital project for security cameras. Roll call vote: 16 – Y. (Burchell, Comtois, Cormier, DiMartino, Fields, Fink, Flanders, Greemore, Holmes, Huot, Luther, Raymond, Sylvia, Tilton, Vadney, Worsman) **Motion passes.**

**Adjourn:** M/Comtois, S/ Flanders at adjourn at 8:35 pm. Unanimous. **Motion carries.**

Respectfully submitted,

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Angela A. Bovill, Administrative Assistant

A true record Attest:

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Jane Cormier, Clerk of the Delegation